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MINUTES OF THE D/BGI STAFF MEETING, 28 NOVEMBER 1967

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PRESENT: Brammell,

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1. DDI Study of Retirement Policy

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Mr. Branmell reported that is continuing the DDI study of Agency Retirement Policy as it affects the DDI area.

#### 2. Travel

#### a. Restrictions

Because of budget restrictions, we will have to look very carefully at all proposed travel to be sure it is justified and necessary.

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# b. IGU-ICA Conference in New Delhi

It is enticipated that OBGI will be able to officially sponsor 2 OBGI people to the IGU-ICA Conference in New Delhi in FY 1969. As in the case of the last IGU meetings, administrative leave will be granted, at the discretion of the Division Chief concerned, to cover time at the meetings plus one trip either before or after.

## 3. Rusk-McNemara Scheduled to Appear on TV

Mr. Brammell announced that Secretary of State Rusk and Secretary of Defense McNamara will appear on TV to discuss the Vietnam War on 19 or 20 December.

## 4. Suggestion Award Program

## a. Suggestion Award Panel

Mr. Brammell read from a memorandum sent by the DDI asking that Offices in the DDI encourage greater participation of employees in the Suggestion Award Program. The DDI area's good showing in this program is due almost entirely to NPIC, which has a formal group set up to foster and consider suggestions. of the DDI's office will be in touch to discuss the feasibility of having similar groups in each office.

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### b. Buggestion Award to

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Mr. Brannell presented a Certificate of Appreciation to for his suggestion on NIS Committee Review of General Surveys.

## 5. New SA/D/BGI

Division.

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Mr. Brammell announced that has replaced as his Special Assistant, effective 20 November 1967. has returned to his former position in the Editorial sion.